

Minutes of UHHOA meeting – 12/17/18

Board members attending : Bob Larimer, Tom McKenzie, David Prickett
ACCO Chair and Board Advisor: John Andrews
Penny Neuman absent

Meeting conducted at To McKenzie House

Meeting called to order 18:44.

Board selected HOA &Co. The HOA board had witnessed two presentations, on 12/10 and 12/12, to decide on a management company for the Unawep Heights HOA. Selection was voted on, 4-0, with one yes proxy vote, and Bray & Co.'s bid was accepted.

Contract with Bray&Co was signed by at least two HOA officers. Bob Larimer, David Pricket and Tom McKenzie signed the Bray & Co contract at the 12/17/18 board meeting.

Discussion of Treasurer's Credit Union (checkbook) status.

Proofreading docs in preparation for final mailing. We will be sending out 5 pieces of information: Cover letter, CPA final report, UHHOA detail letter, Treasurers' Report Out and statement of dues owed.

Bray contract needed to be taken to Penny for her signature. We need to provide information listed at the end of the contract to Bray & Co. for them to prepare to manage our HOA.

Meeting adjourned at 20:58 P.M.