

UnawEEP Heights Home Owners Association

Board Meeting Minutes – October 15, 2013

Meeting held at 2861 Victoria Dr, called to order at 6:31pm by Robin Mitchum

Roll Call: Judy Miller, Robin Mitchum, Lee Moore, Joyce Ramsaur, George Townsend and Kim Lowdermilk

- 1) **Minutes** of the September 17, 2013 meeting were approved with changes. Minutes of the August 20, 2013 meeting were approved.
- 2) **Treasurer's Report** Current bank balance is Savings balance is There was a discrepancy between balance of Heritage and new bank but it is accounted for as \$200 fee for documents and check paid to Cuttin Up that was not on the statement. Checks were printed wrong by Western CU but will be reprinted at no charge.
- 3) **ACCO Report**
Approvals – New home at 2870 Victoria Dr.
Requests - Request for shed at 2867 Lobe Creek is still in process, final approval is pending
2862 Rock Creek has requested a 10x12 shed, they were advised to confirm with City if permit is needed, final approval is pending
2867 Victoria Dr. is requesting a 10/x 14 shed and zero-scaping for front & back – pending paperwork
Violations – report was reviewed. Decision made to continue documenting violations, however, letters will not be sent unless a concern/complaint is received.
- 4) **Safety & Beautification** Keith from Lowdermilk Landscaping is unable to provide a firm schedule for the work on boulders & trees to common area due to work schedule, board agreed to still utilize him for installation, when schedule allows – with latest time being next Spring.
No word on pricing for new maintenance (Kim was unable to attend meeting).
Pump has been installed at Silvertip Retention area – cost was higher than expected, but work is done. Robin will check to assure it is operating.
- 5) **Old Business** Completed transition from Heritage Property Management, accounts have been transferred. Kim Lowdermilk is awaiting some detail regarding past due balance on various properties.
Have received request from First American Title for a \$ amount to settle lien on 2860 Arrasta
Robin will contact them and offer to settle for half (\$1,750.00).
Legal assistance to settle common area – Robin will meet Friday (October 18) with attorney, Tom LaCroix. Robin has gathered all documentation that should be needed. Kim Lowdermilk will also attend meeting to gather information about how to file liens.
New gmail is setup. Kim L. will input board e-mails, as well as emails for those who wish to receive newsletters via email, so future correspondence will come directly from the HOA Board.
Discussion of how board can provide more positive interaction with homeowners was tabled due to time.
- 6) **New Business** Newsletter will be prepared and ready to send by Tuesday, October 22
- 7) **Next Meeting** November 12, 6:30pm at 2861 Victoria Dr.

Meeting was adjourned at 7:48pm